

St. Ann's Parish  
Sample Letter to the Bishop

Most Rev. Joseph C. Bambera, D.D., J.C.L.  
Bishop of Scranton  
St. Peter's Cathedral Rectory  
315 Wyoming Avenue  
Scranton, PA 18503-1223

(Date)

Dear Bishop Bambera,

(1st Paragraph) - **Introduce yourself**

*Who you are, where you go to school, some outside activity you enjoy*

I, (Name), am member of St. Ann's Parish in Shohola. I attend..... I enjoy....

(2<sup>nd</sup> Paragraph) – **So you want to be Confirmed?**

*Why do you want to be confirmed?*

I request the privilege of being confirmed into the Catholic Church because..... (list at least three reasons)

(3<sup>rd</sup> Paragraph) - **Preparing for Confirmation**

*What have you done to prepare for confirmation? CCD Classes attended, Retreat attended, Worked with sponsor, Attended Mass, Other sacraments received.*

Part of my preparation for Confirmation included....

(4<sup>th</sup> Paragraph) – **Works of Mercy**

*Talk about your service projects have you performed and what you learned from them.*

(5<sup>th</sup> Paragraph) – **What are your plans after Confirmation?**

Describe how you plan to continue participating in the Church after Confirmation; try to be specific.

**Conclusion:**

*Looking forward to seeing, celebrating with you, all the best*

Respectfully,

Your signature